

INTERVIEW EVALUATION

Organization Name:

Date and Time:

Interviewer's name and position:

Title:

Phone:

Contact Source:

Interviewer personality (what did I think of the interviewer?):

Title of Position I interviewed for:

Primary Responsibilities:

Secondary Responsibilities:

Immediate supervisor(s):

Title:

Next career step:

What did I learned about the company:

My Qualifications for position are:

My potential weaknesses for this position are:

What would I like about this job?

What I wouldn't like about this job:

Salary Negotiations: (wait until you get the job offer to negotiate)

Bonus, Benefits:

Self-assessment of interview

Strengths of the interview:

Weaknesses of the interview:

What I should have done differently:

What should I do next if I want this position:

Follow-up letters to:

Follow-up phone calls:

Other:

What I should emphasize in the next interview or follow-up on:

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